

Quick Reference Guide

Please read the Operating Instructions for details.

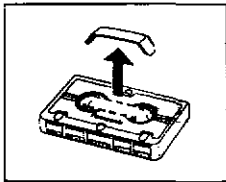
Keep this leaflet for your guidance.

Check the accessories:

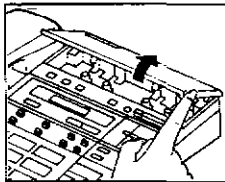
- | | | | |
|---|-----|--|-----|
| <input type="checkbox"/> AC Adaptor | one | <input type="checkbox"/> Wall Mounting Adaptor | one |
| <input type="checkbox"/> Greeting Message Tape
(MC-10) | one | <input type="checkbox"/> Screws | two |
| <input type="checkbox"/> Incoming Message Tape
(MC-30) | one | <input type="checkbox"/> Washers | two |

How to Set Up the Unit

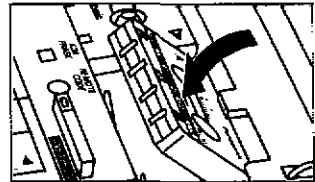
1 Insert the tape before plugging in the AC adaptor.



Remove the stopper.



Open the lid.

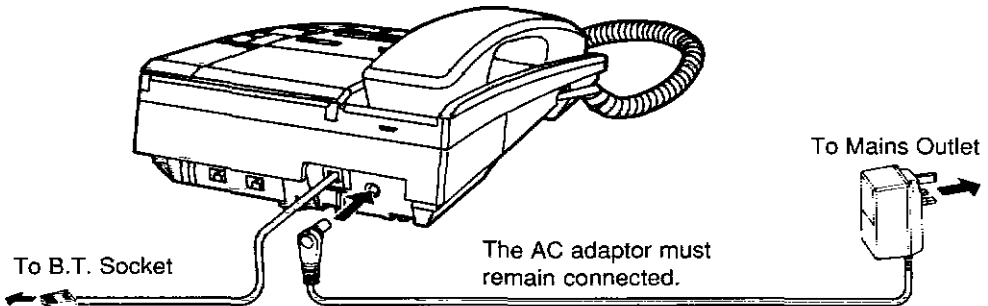


Insert the tapes with the full reel to the right.

Incoming tape → left side

Greeting tape → right side

2 Connect the unit as shown.

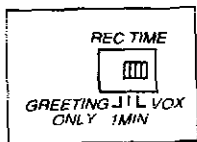


CONNECTION OF POWER SUPPLY

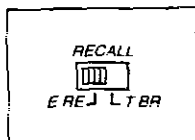
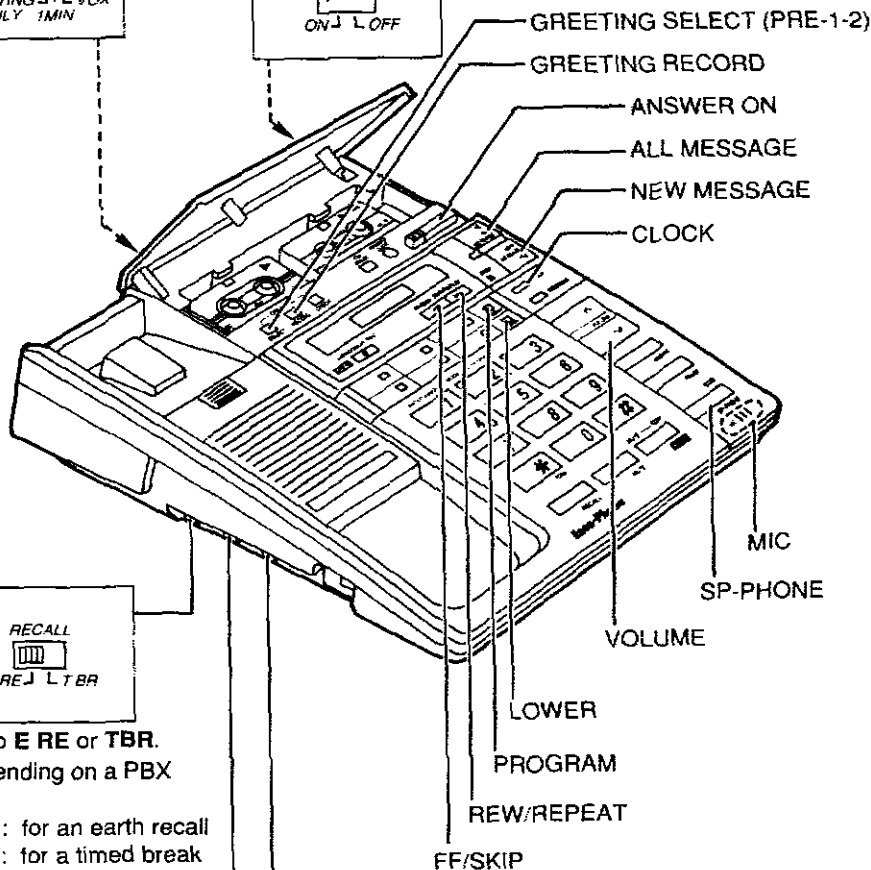
This apparatus is intended for use when powered by the KX-A11BE or KX-A11DBE. Using other power supplies will invalidate any approval given to this apparatus.

How to Operate the Unit

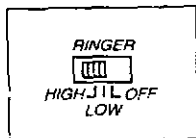
Set to **GREETING ONLY**,
1 MIN or **VOX** to select
caller's recording time.



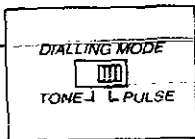
Set to **ON**. A beep
sounds every 10 seconds
to inform you that new
messages are recorded.



Set to **E RE** or **T BR**.
(depending on a PBX
type)
E RE: for an earth recall
T BR: for a timed break
register recall



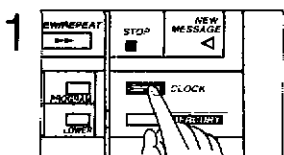
Set to **HIGH** or **LOW**.
When set to **OFF**,
the unit does not ring.



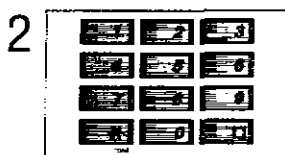
Set to **PULSE**. If the
telephone line has touch
tone service, set to **TONE**.

○ For programming the **VOX SENS** function and the number of rings setting, see pages 22-24 in the Operating Instructions.

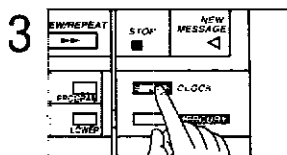
Setting time and day



Press **CLOCK**.



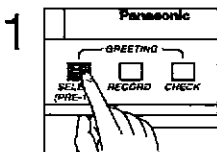
Enter the current time.
(ex. To enter 6:30, press "0630".)
Press "*" to change AM/PM.
Press "#" to change the day.



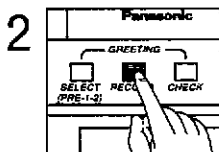
Press **CLOCK**.

Recording a greeting message

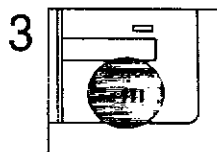
First greeting is a short message and you can record for up to 30 seconds.
Second greeting is an extended message, and its recording time is limited to 2 minutes 45 seconds.



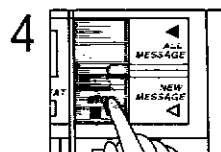
Press **GREETING SELECT**, to select the 1st or 2nd greeting.



Press **GREETING RECORD**, then release it.



Speak into **MIC** (microphone) after a long beep.



Press **STOP** to finish recording.

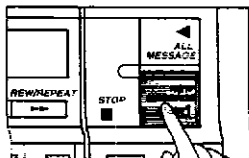
Automatic answering operation



Press **ANSWER ON** to turn the answering system on.

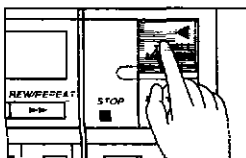
—The ANSWER ON indicator lights, and the unit is now ready to answer the call.

Listening to messages

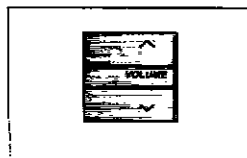


Press **NEW MESSAGE** to play back unheard messages.

OR



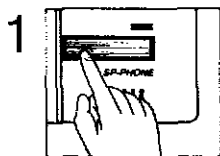
Press **ALL MESSAGE** to play back all the messages.



To increase the volume, press \wedge .
To decrease, press \vee .

Making calls

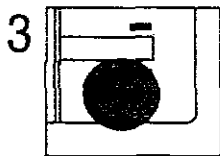
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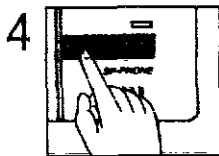
1 Press **SP-PHONE** or lift the handset.



2 Dial a phone number.



3 Speak into **MIC** (microphone).



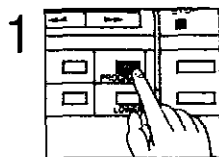
4 When the conversation is over, press **SP-PHONE** or place the handset.

—To answer a call, lift the handset or press **SP-PHONE**.

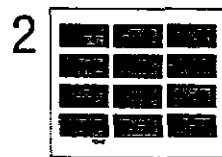
Storing phone numbers in memory

The unit has 6 station buttons. Each button consists of upper and lower memory locations. You can store 12 phone numbers (up to 16 digits each).

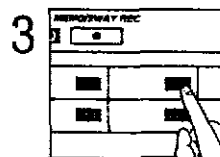
Storing Into the upper memory location:



1 Press **PROGRAM**.

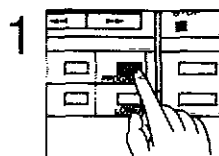


2 Enter a phone number.

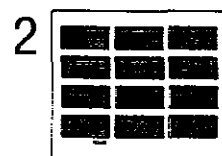


3 Press one of the station buttons.

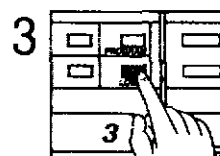
Storing into the lower memory location:



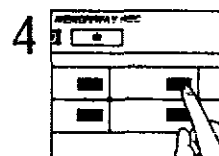
1 Press **PROGRAM**.



2 Enter a phone number.



3 Press **LOWER**.



4 Press one of the station buttons.

Dialling a stored number from memory

1. Lift the handset or press **SP-PHONE**.
2. When you use the upper memory location; press the station button where the phone number is stored.
When you use the lower memory location; press **LOWER**, then press the station button where the phone number is stored.